



**MUNICIPALITY OF SOUTHWEST MIDDLESEX  
REGULAR COUNCIL MEETING**

THURSDAY, DECEMBER 20, 2018 7:00 PM

Council Chambers

(please note that this meeting was held Wednesday, December 19, 2018 – date revised at top of page only to enable the agenda to post to the website due to a conflict within the agenda program)

**AGENDA**

# **COUNCIL AGENDA**

## **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on December 19, 2018 at 7:00 p.m.

### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

### **REGRETS:**

### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Robert Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

### **ALSO PRESENT:**

Members of the public and press

## **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at 7:00 p.m.

## **2. APPROVAL OF AGENDA**

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated December 19, 2018 be accepted as presented.

## **3. DISCLOSURE OF PECUNIARY INTEREST**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<b><u>Name</u></b>	<b><u>Item</u></b>	<b><u>Nature</u></b>
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### **Conflict of Interest Reporting Form**

[03.00 CONFLICT OF INTEREST REPORTING FORM 2018](#)

## **4. DEPUTATIONS AND PETITIONS**

- Planning Orientation – Durk Vanderwerff, Stephanie Poirier  
[04.01 Land Use Planning Presentation](#)
- Public Meeting – Zoning Amendment for 207 Church Street, Wardsville  
[04.02 207 church st report](#)

- Bylaw Enforcement Orientation – Municipal Enforcement Unit  
[04 03 Bylaw Enforcement Presentation](#)
- William Carruthers – ATV Use on Southwest Middlesex public road system  
[04 04 Will Carruthers ATV](#)

## **5. MINUTES OF PREVIOUS MEETINGS**

1. Southwest Middlesex Council Meeting Minutes – December 12, 2018  
[05 01 December 12 Minutes](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated December 12,2018 be adopted as printed.

## **6. BUSINESS ARISING FROM THE MINUTES**

### **7. VOUCHERS**

Vouchers for December 6 to 13, 2018 to be presented

[07](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$488,163.36 be received.

## **8. ACTION CORRESPONDENCE**

## 9. STAFF REPORTS

a. Fire

b. Administration

c. Building

1. November, 2018 Building Report

[09 c 01\\_2018\\_November\\_Building Report](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the November, 2018 building report is received.

d. Finance

1. Council Remuneration

[09 d 01 Council Remuneration](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council honorariums be increased by 1/3 effective January 1, 2019 due to the removal of the 1/3 tax exemption.

2. Works Completed by BM Ross

[09 d 02 BM Ross](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council receive the report outlining the works completed by BM Ross as information.

e. Facilities and Recreation

f. Public Works

1. Appin Roof Replacement, Sand & Salt Shed

[09 f 01 Appin Roof Replacement 2018](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That Council approves the quote as provided by Macksville Construction for the replacement of the Steel Roof at the Appin Garage (Salt & Sand Shed) in the amount of \$23,245.00 (HST Exlcuded).

## **10. REPORTS OF COMMITTEES**

## **11. UNFINISHED BUSINESS**

## **12. INFORMATION CORRESPONDENCE**

1. FCM - Seizing our Election 2019 opportunity

[12 01 FCM](#)

2. Ministry of Municipal Affairs and Housing – Housing Supply Action Plan

[12 02 Letter to Heads of Council 1224](#)

3. OGRA – Nomination for 2019-2020 Board of Directors

[12 03 Nominations 1st Call](#)

#2018-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

**13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

**14. NOTICE OF FUTURE MEETINGS (subject to change)**

- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Special Mtg. – Facilities Tour and Operating Budget starting at 10:00 a.m.
- January 23, 2019 – Council including Operating Budget – 7:00 p.m.
- January 30, 2019 – Council/Planning including Operating Budget – 7:00 p.m.
- February 6, 2019 – Council including Budget Wrap-Up – 1:30 p.m.

**15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated.

**16. BY-LAWS**

1. By-law No. 2018/  
[16 01 207 Church St Zoning Amendment2](#)

Being a by-law to rezone the subject lands known municipally as 207 Church Street (formerly Wardsville United Church) from Institutional (I) Zone to a Site Specific Residential First Density Zone

2. By-law No. 2018/  
[16 02 Confirming December 19 Mtg Bylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 19, 2018)

#2018-  
Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_\_p.m.